Present: Greg Ashley, Matt Blankenship, Mike Campbell, Bill Clayton, Bert DeSimone, Debbie Ellerson, Alan Ferrenberg, Judy James, Paul Keck, David Matthews-Morgan, Christine Miller, Dan Murphy, Teresa Payne, Wayne Peacock, Barry Robinson, Rayid Tartir, Greg Topp, Carol Watson and Chris Workman.

Absent: Sue Achtemeier, Chris Adcock, John Anderson, Sharon Burch, Mark Cherry, Joellen Childers, Mike Dennis, Corey Doster, Mark Ellenberg, Sarah Fraker, Stan Gatewood, Sandi Glass, Don Hamilton, Brad Hunt, David Knox, Will Laney, Tammy McGarity, Eric McRae, Jerry NeSmith, Jeff Pentz, Cheryl Prichard, Cletus Stripling, Jeff Teasley, Sharon Thelen, Dale Wetzelberger, Chris Wilkins and Barbara White.

IT Expertise Database: Bert DeSimone suggested the group discuss the development of an IT skills expertise database as a potential future subcommittee/project. He noted that the idea came from discussions he’s had recently with Dr. White concerning ways in which to involve the IT community in campus in the changes that are being implemented. He noted that the database could have a training component as well. Barry Robinson noted that the University of Memphis has open-source software they developed that is available for use at their website. Greg Topp noted that the IT PDS group is working on a similar project with CITP. Some concerns about the proposal are as follows:

- Would the database be a repository of skills or simply an awareness repository of skills?
• The database could piggyback on existing tools that capture ways that people are attempting to increase their skill base

• The database could be set up in a wikipedia format

• Will the database be used to determine expectations for job performance and is this a bad thing?

• Appearance on the list would likely constitute a willingness to receive questions about IT

• Should the database be a sort of “rank and file” tool that collects questions that are then ferreted out to folks in the database at their discretion?

• Could the database be used to help reduce redundancy?

• Could the database be customized to be more of a project database as opposed to a skills inventory?

• Development of such a database may be easier to accomplish at the “front” or planning end.

Bert will reframe some of his ideas about the database and present them at the December ITMF meeting. Any ideas should be sent to Bert via email at bert@uga.edu.

Membership Discussion: Dan Murphy told the group that he was trying to address membership gaps so that he may be able to “sell” the group more effectively and fill the
gaps in membership by colleges who may not know of the group’s existence or the role they are already assumed to be playing. Discussion centered on:

- The membership lists vary from the Website, to the bylaws to the list serv
- The proper approach is to look at vacancies in terms of units and decide to move forward from there
- Should the group approach the IT professionals about the group and let them approach their supervisors?

Dan will take a first cut at sending out a list of those vacancies he knows exists and present at the next meeting.

Security Assessment Update: Greg Ashley reported that 550 securing sensitive data surveys have been returned and there are roughly 50 that are yet to be returned. 18 or 20 of those surveys have been identified as high risk and an assessment will follow in those units. A member of the CIO’s office will coordinate that assessment. Infosec and Internal Auditing will be involved in the assessment process. Any data that you feel may have been overlooked should be reported via email to Greg Ashley at gashley@uga.edu.

With no other business to discuss, the group adjourned at 2:40 p.m.