INFORMATION TECHNOLOGY MANAGEMENT FORUM (ITMF)
THURSDAY, April 2, 2009
GA. CENTER ROOM/K
1:30-3:00 p.m.

Present: Chris Adcock, Greg Ashley, Victor Babson, Sharon Burch, Mark Cherry, Sherry Clouser, Michael Dennis, Mark Ellenberg, Debbie Ellerson, Shawn Ellis, Ilir Hasko, Tonya Hayes, Brad Hunt, Brett Jackson, David Matthews-Morgan, Tammy McGarity, Christine Miller, Teresa Payne, Tim Peacock, Brian Rivers, Cletus Stripling, Jeff Teasley, Sharon Thelen, Greg Topp, Carol Watson, Brad Wolfe


Approval of Minutes: Minutes from the March 5, 2009 ITMF meeting were approved.

Welcome of Visitors:

Featured Speakers/Discussion:

Network Support to the Jack – Chris Baines
See Attachment I
http://www.uga.edu/itmf/minutes/4-2-09attachI.pdf

Video Conferencing – Chris Baines/George Veeder
See Attachment II
http://www.uga.edu/itmf/minutes/4-2-09attachII.pdf

Digital Certificates – David Matthews-Morgan
See Attachment III
http://www.uga.edu/itmf/minutes/4-2-09attachIII.pdf

ITMF Annual Conference – May 2009 – Brad Hunt

A date has not been set. Brad is trying to coordinate schedule with guest speakers. The earliest date would be in late May. Also considering June or July.
Any Reports from Committees?

*Personal Computing Life Cycle Cost Reduction – Brad Hunt*

The committee continues to make progress. Committee has settled on a spreadsheet model and is still working with the student group to get the simulation model in sync.

UGA is running a 6 year life cycle. Originally, committee was looking at a 3-4 year life cycle. The model was changed considerably to accommodate what the reality is. The committee has mapped out and have a rough cut of “what if scenarios.” Group is starting to look at different scenarios (examples: increase standardization, what if we built our own, and others).

From his work with the student group, Brad has realized that the Business Process Management simulation probably will not improve our cost numbers. The spreadsheet will probably tell us what we need to know about cost. Simulation would be useful from the Resource Allocation end.

*Pool software licensing resources – Alan Katz*

Brad Hunt: Submitted committee’s charge to the group. Alan is considering a phased approach to the charter considering the fifteen week turn around for ITMF committees. The committee’s charge will be approved within a week or will send out phased approach.

*Coordinated Training – Chris Adcock*

The committee was officially charged at the March ITMF meeting. Most of the information gathered from the telephone survey has been compiled and the next step is to clean it up. Group continues to gather other information inside and outside of the university.

Group is looking at analysis and alignment of the known requirements and needs, the funding vehicles and various instructional and learning models.

*Power Management – Victor Babson*

Committee has finalized the charge and the scope has been narrowed. The group has decided to keep it at the desktop end user level.

Basically, an outlet of best practices, and recommendations. The group wants to back that with some rebuttals to the common compliment “I can’t shut my computer down today because that is when I do my automatic updates.” Committee wants to acknowledge some of the issues and offer some solutions.
Virtualization – Teresa Payne or Matt Blankenship

- No Report

Faculty and Staff Email – Tammy McGarity or Sherry Clouser

Shawn talked with Tammy and he feels the right time to engage the committee will be when they have a direction from Senior Management on which direction we are going to go. Should have a better idea of that direction in the next several weeks.

Videoconferencing

- No Report

Security – Brian Rivers

Every year The University of Georgia is required to submit an information security plan to the BOR. The target deadline was March 31st. The information security committee worked with Brian and his office, along with the XLT to develop a security plan that was submitted on time. Will present to ITMF in the near future.

Over the next couple of months the information security committee with go through that plan in detail and define where they can set up subcommittees, projects or teams to address some of the charges under the plan. Brian feels this is a good opportunity for us as a whole to tackle the information security problem under “one” unified IT plan.

Committee is also working on a data classification standard. The committee has taken charge to define what is considered sensitive and critical data. This information will be in a standard document and it will be publicly posted.

The privacy policy that was being worked on last year is with a subcommittee in the president’s cabinet. The most important thing there is if you collect sensitive data on a website you are required to post the link to the privacy policy when that policy goes through.

Bylaws – Christine Miller

- No Report.

Wireless – James Gilstrap

- No Report.
Business in Progress:

**ID Management**
- No Report

**Leadership Certificate Program- Greg Topp**
- No Report

**CESS Process Review – Alan Katz**
- No Report

**Extended UGA Sites IT Initiative – David Matthews-Morgan**

Committee has met several times and has mapped the EITS service offerings to the needs of the campuses. The top concern is security. Hopefully, at the next meeting Brian Rivers can come and talk about how EITS can offer some solutions and have a dialogue around that.

**SSN Replacement Plan – Ilir Hasko**

Created a committee both functional and technical to help with removal of SSN across campus. Three points they are trying to tackle (1) Identify the venues (2) Prioritize base on factor of risk (3) then contemplate on how to remove SSN.

**Meeting Adjourned**