Informed Technology Management Forum (ITMF)
Thrusday, August 3, 2006
Georgia Center, Room J
1:30 – 3:30 PM

Present: Greg Ashley, Matt Blankenship, Debbie Ellerson, Brad Hunt, Judy James, Will Laney, Tammy McGarity, Christine Miller, Wayne Peacock, Barry Robinson, Cletus Stripling, Rayid Tartir, Jeff Teasley, Greg Topp and Chris Wilkins.

Absent: Sue Achtemeier, Chris Adcock, John Anderson, Sharon Burch, Mike Campbell, Mark Cherry, JoEllen Childers, Bill Clayton, Mike Dennis, Bert DeSimone, Corey Doster, Mark Ellenberg, Alan Ferrenberg, Sarah Fraker, Stan Gatewood, Sandi Glass, Paul Keck, David Knox, David Matthews-Morgan, Eric McRae, Jerry NeSmith, Teresa Payne, Jeff Pentz, Cheryl Prichard, Sharon Thelen, Carol Watson, Dale Wetzelberger, Barbara White and Chris Workman.

The group approved the minutes for the August ITMF meeting.

UGANet update – Cletus gave an update on the August UGANet meeting. Pertinent topics discussed include:

- Mike Stroup gave an update on TEC Services including their remodeling of their customer service area and their effort to train technicians to support Apple Powerbooks and Apple desktops on campus. They recently sent two techs to New York for training.

- Mike Dennis presented the Boyd Data Center hosting presentation to the UGANet and the cost has gone down slightly. This change is reflected in the hosting Web site.

- The MyWeb project was discussed and the rollout date is scheduled for August 14th. An email will be sent prior to the rollout.

- Security gave an update on the ASSETS training and the registration for SANS security essentials. The SANS training does conflict with Rock Eagle. All F-secure servers have been created and the migration will begin when David Romine sends out an email notifying you of your division’s move.

ASSETS/Data Sanitization Update – Rayid updated the group on both the ASSETS initiative and the Data Sanitization initiative. He suggested that scenarios should be sent to Stan for the sanitization effort before the committee meeting on the 7th of September. In addition, there was a question as to whether or not input and scenarios for the sanitization effort were consolidated anywhere and if they were available for review. Rayid also mentioned that he’s not sure what Stan has committed to but that addressing the policy concerns and how to make the situation work with emerging technologies have been the focus. On the ASSETS side, Rayid suggested that those who have not yet completed the ASSESTS training should register for the general training (at which time they will receive a log-in for the specialized training) so the work can be completed by the October deadline.
Element K and New HR Initiatives discussion – Judy James asked the group to provide feedback on their experiences with Element K to support work being done in Human Resources to train faculty and staff. There was some discussion that Dell may offer better modules in terms of up to date materials. It was also suggested that data on who is using Element K may exist in the portal and could be interesting to analyze. Judy also noted that MSD at one time had a subscription service to Element K resources and was interested in finding out if this still existed. There was also a small update on the IT Jobs effort from Sandi via Matt that indicated that the new VP of Human Resources is working on salary targets and how they might reflect an industry perspective rather than a regional perspective. Judy has also been asked to head lead efforts to offer career services within HR. While these services will be for all UGA staff, IT staff will benefit by the work done previously by the IT Jobs efforts.

(Matt noted that there was some perception that EITS, given it’s close association with the CIO, was able to make changes to salaries faster than other units on campus. This led to a protracted discussion of how EITS was able to use an addition to their budget as well as money earmarked for projects to award salary increases.)

Food Services Overview -- Chris Wilkins gave an overview of the Food Services Division on campus (Attachment I). Major points included:

- There are 13 locations where Food Services conducts business; four are dedicated dining halls. They also have a very large warehouse on Riverbend Road.

- There are 700 employees (including a large number of student and temporary workers); there are 200 salaried employees.

- In the IT department, there are 4 salaried and three student workers; there are 80 PCs they support in a Windows environment and they are part of the UGA Active Directory. However, they Symantec instead of F-Secure as their anti-virus system.

- Currently, Food Services uses biometric hand readers, the Kronos Time Attendant system, the Food Pro system (inventory, etc); they have 91 surveillance cameras, 29 cash registers and a meal plan system that is tied to the hand readers.

- Projects the Food Services IT department is working on include integrating the Kronos system into the campus ePayroll system; making a touch screen, true point of sale situation at the Bulldog Café; continuing to partner with Parking Services in hosting servers off site in the event of a disaster (Chris noted that he is a firm believer in enterprise systems).

The meeting adjourned at 2:45 p.m.