INFORMATION TECHNOLOGY MANAGEMENT FORUM (ITMF)

THURSDAY, SEPTEMBER 1, 2005

GEORGIA CENTER, ROOM Q

1:30 – 3:00 P.M.

Present: Chris Adcock, Greg Ashley, Matt Blankenship, Mark Cherry, Bill Clayton, Maria Cleghorne (for Judy James), Bert DeSimone, Debbie Ellerson, Alan Ferrenberg, Sandi Glass, Brad Hunt, Paul Keck, David Matthews-Morgan, Christine Miller, Nathan Pettigrew, Barry Robinson, Rayid Tartir, Jeff Teasley, Greg Topp and Chris Workman.

Absent: Sue Achtemeier, John Anderson, Sharon Burch, Mike Campbell, Joellen Childers, Mike Dennis, Corey Doster, Mark Ellenberg, Stan Gatewood, Will Laney, Tammy McGarity, Eric McRae, Dan Murphy, Teresa Payne, Jeff Pentz, Cheryl Prichard, Cletus Stripling, Sharon Thelen, Carol Watson, Dale Wetzelberger, Barbara White and Chris Wilkins.

Approval of Minutes: The group approved the minutes from the August ITMF meeting.

Re-cap of the Single-Subject CENTBAC meeting: Matt Blankenship updated the group on the recent CENTBAC meeting to discuss next steps for central backup initiatives on campus. He noted that there were close to 20 people present representing a broad range of areas on campus. The spirit of the meeting was to start a move toward determining a solution that will allow everyone to save money through collaboration. Points included:

- There is a campus interest in pursuing a CENTBAC initiative.
- Any CENTBAC initiative will be leveraged through the Compact Planning process.
- Any CENTBAC initiative should preserve the ability to decentralize the administration of the initiative.
• Terry College and the College of Agriculture will put together a “proof of concept” testimonial to describe their experiences working with the Research Computing Center on CENTBAC.
• There is an intent to “electronically brainstorm” through the month of September (prior to the October ITMF meeting) a list of ideas and objectives related to CENTBAC on campus.
• ITMF will draft a letter of support for CENTBAC with ideas and objectives included and address it to ITAC.
• It was clarified that the idea of CENTBAC relates to a “central” solution for backup, but that some branches of the solution will be distributed in individual units.
• Alan Ferrenberg will determine the contact person at MSD who will provide potential information on the site licensing aspect of CENTBAC.
• While production will not be expanded in the RCC, there was a request for “flexibility” on this as needs arise prior to the determination of a single solution.
• An informal group consisting of Matt Blankenship, Jeff Pentz, Peter Anderson and an as-yet-unnamed member of EITS will continue to “keep the ball rolling” on this subject.

Re-cap of T&D IT Jobs meeting: Sandi Glass gave out the latest version of the IT Jobs proposal (Attachment I). She noted that Jeff Teasley had used the Compact Plan template to frame it and it is still being “bulleted.” This draft will be finalized on September 10th and then presented to CIO Dr. White on September 14. Sandi requested feedback be sent to herself, Judy James, Jeff Teasley, or any one of the folks who have spent time working on the draft.

Update on Subscription Services/Legal Affairs meeting: Bert DeSimone and Matt Blankenship met with Kimberly Ballard-Washington to discuss the liability issues surrounding the use of hosted, or subscription services. Kimberly has asked that they gather a list of issues surrounding these services to readdress with her at a later date. Initially, her response to UGA’s liability in the use of subscription services is that the institution is liable for all data regardless of where it is hosted. She also mentioned that the use of such services should be okay from a policy standpoint as long as the vendor agrees to any contract stipulation or policy considerations that UGA is bound by (including open records requests).

Feedback on the IT Security Risk Assessment: Brad Hunt closed the book on feedback to the IT Security Risk Assessment. Christine Miller noted that ITAC has opted to adopt several pieces of the document – including the ACUPA Policy Development Best Practices, the policy template and the EDUCAUSE tool – and will present these to
**Dr. White as recommended campus standards.** She asked the group to provide feedback on these if they felt the need.

**Officer Election Discussion:** Matt noted that there were currently no nominees for officers of ITMF. The **deadline for nominations is Thursday, September 8. The election will be held beginning Tuesday, September 13 and conclude Friday, September 15.**

**Other Business:**

- Brad noted that communication related to updates, specifically relating to recent problems with the F-Secure updates, might need to be polished.
- Chris Adcock asked what the support model for F-Secure looks like. Rayid Tartir directed questions to David Romine and asked that he be copied on those questions.
- Jeff Teasley continues to engage parts of the campus IT community in upgrading the calendar system. He will be including more of that community as the upgrade continues.
- The group tossed out ideas on ways to help students affected by Hurricane Katrina and it was noted that EITS has worked with admissions to allow displaced students to attend UGA.

With no other business to discuss, the group adjourned at 2:40 p.m.