Present: Chris Adcock, Matt Blankenship, Melanie Bone, Sharon Burch, Bill Clayton, Sherry Clouser, David Crouch, Debbie Ellerson, Shawn Ellis, Brad Grove, Ilir Hasko, Brad Hunt, Judy James, Paul Keck, Rehan Khan, Tammy McGarity, Christine Miller, Jerry NeSmith, Teresa Payne, Tim Peacock, Sriman Ravi, Brian Rivers, Cletus Stripling, Greg Topp, Kristi Wall, Mark Walters, Carol Watson


Approval of Minutes: Minutes from the August 6th, 2009 ITMF meeting were approved.

Featured Speakers/Discussion:

Status of Email Project – Shawn Ellis

We are in contract negotiations with the recommended vendor. Until we have this contract negotiated, Legal Affairs has asked that we not announce the solution that UGA has selected. Legal Affairs is working to help us get the contract finalized. Also, we are working on a SOW with Microsoft for migration efforts.

Currently, we are working with several units on how they can make use of the solution. A couple of these units have departmental emails and servers. Once the contract is negotiated at the institutional level, any unit will be able to use the service.

ID Management Update – Shawn Ellis

Phase I of ID Management was rolled out this week.

Components:
- MyID request form
- The secret questions and answers page
- The new password reset solution
The important thing to remember is that the user is going to see something different when they request their secret questions and answers and when they request MyID. There is now an online form, so the user will no longer have to submit the paper form.

On the secret questions and answers, the big changes are:

- not case sensitive
- selected questions that are proven by research to be easier to remember
- the questions are user-selectable

The 20 questions were discussed by the ID Management Functional Team and approved.

**TEC Services Printer & PC Repair Program – Jerry NeSmith**

TEC Services has reevaluated the way they do PC repair and printer repair and are offering a set of programs that can be tailored to your needs and your department needs.

TEC Services does warranty repair on Lenovo, Dell, and Apple PCs and non-warranty repair on just about anything including PCs and servers. The Computer Services Program is a no-obligation program. You don’t have to put in any money up front.

Also, one feature that is important is you will have direct access into TEC Services database of repairs. You can enter a repair request into the database and track it. TEC Services can pickup up the PC or repair on site. Give Jerry a call if you are interested. Feedback is welcome.

**Laptop Program**: TEC Services has set up a triage station at the MLC where folks can come by and for a minimal fee can have their PC repaired (technician on site). Also, if you buy a computer from the bookstore you can take the computer back to the bookstore for repair. This is a value-add that the bookstore has worked out with TEC Services.

Dell and Lenovo have agreed to give TEC Services some complimentary spare parts which are in inventory.

**Any Reports from Committees?**

**Pool Software Licensing Resources – Alan Katz**
Group is still compiling information.

**Coordinated Training – Chris Adcock**
See Attachment I:  [http://www.uga.edu/itmf/minutes/9-3-09attachI.pdf](http://www.uga.edu/itmf/minutes/9-3-09attachI.pdf)

**Videoconferencing – JoEllen Childers**
See Attachment II:  [http://www.uga.edu/itmf/minutes/9-3-09attachII.pdf](http://www.uga.edu/itmf/minutes/9-3-09attachII.pdf)
Virtualization – Teresa Payne or Matt Blankenship

This committee has been put on hold and Matt Blankenship requested that he be removed from this committee.

Security – Matt Blankenship

Trying to reestablish mission and meeting schedule. Scheduled meeting with Brian to discuss committee structure pending discussion with Dr. White.

Bylaws – Christine Miller

It is election time for ITMF. Christine will send out a call for nominations. ITMF will be electing both a new chair and vice-chair. If our election process is successful, our new officers will be in place next month.

Membership Update:

- Brian Perkins - The Odum School of Ecology
- Sent out a request to the Graduate School and The Medical College Partnership to try to recruit new voting members from those areas.

Christine will have a new draft of the bylaws ready by the next meeting to present to the group. The ITMF voting application and the current members’ roster have been updated.

Pending Business:

Compact Planning is scheduled for September 21st, from 1:00 – 3:00 in Masters Hall.

Meeting Adjourned.