INFORMATION TECHNOLOGY MANAGEMENT FORUM (ITMF)
THURSDAY, January 10, 2008
GA. CENTER ROOM T/U
1:30 – 3:00 p.m.

Approval of Minutes:

Introductions:

Featured Speakers/Discussion:
♦ Wireless Deployment – David Stewart
♦ DFS Accounting System – Sharon Thelen
♦ Update on ITAC and the overall governance/advisory structure– Barbara White
♦ External review report – Barbara White
♦ Security Accountability Model - Stan Gatewood / Sandi Glass

Reports from Committees:
• Bylaws
• Security
• CESS Process Review – Corey Doster
• Common Training Interests – Chris Adcock

Circulate Draft Charter and Signup Sheet
• ITMF Conference -
• Wireless Committee -
• Email/Calendar -

Unfinished Business:
• Draft Statement of Support for Required Security Awareness Training and the Accountability Model
• Update on Compact Planning Efforts
• ASSETS
• Update on ITAC
• Network Support to the Jack
• Identify Management

New Business:
• Student Computing Support Committee Proposal - Jerry Nesmith

Summary of Action Items:
February Agenda Items:
♦ Telecoms Study – Potential VOIP Implementation - Mike Dennis
♦ EITS Client Services Organization – Mike Dennis
♦ Document Mgmt – Rehan Khan
♦ Compact Planning Review 11/07
ITMF Annual Conference Committee Charge

Purpose:
Manage all aspects of planning and coordination for an annual ITMF conference that will foster discussion and reflection on significant issues and opportunities facing the University of Georgia and the role of IT organizations in realizing the University’s goals.

Aspects of the conference for committee discussion and consensus:
- Topics should be thought provoking, relevant, and timely
- The conference should provide opportunities for ITMF to interact with Senior Leadership of the University of Georgia
- Consideration should be given to include some outside speakers that can provide different perspectives and experience.
- Consideration for an associated social event
- Consideration for an associated vendor expo

Tasks of the Committee include but are not limited to:
- Identifying dates
- Identifying appropriate topics
- Soliciting and scheduling speakers and topic facilitators
- Selecting and coordinating facilities and support services
- Communicating with ITMF members and guests
- Lobby and cajole for funds to support this initiative.
Wireless Committee Charge

Review the design and implementation of the technology, policies and support processes associated with the Student Technology Fee Wireless Project.

Assess whether the current needs of campus units and departments are being addressed by the existing structure. Determine the impact of allowing these needs to remain unaddressed.

If substantial unmet needs are identified, draft a report to be submitted to EITS that includes recommended solutions to fulfill campus needs.
Email/Calendar Requirements Committee Charge

EITS has indicated the intention to conduct a due diligence effort for the selection of the University of Georgia’s next generation email and calendaring solution(s). In support of this effort, this ITMF committee will gather and document the functionality, policy, and support process desires for our constituents and work with EITS as the ITMF representatives for the due diligence project.
January 10, 2008

TO: Barbara White, CIO & Associate Provost

FROM: IT Management Forum

RE: Security Accountability Model

The membership of UGA’s IT Management Forum (ITMF) would like to express our support for the adoption of a defined Security Accountability Model and emphasize the importance of required training for all faculty, staff, and students of the University.

A security risk analysis conducted by the ITMF Security Subcommittee in 2005 indicated that the biggest risk factor associated with securing sensitive data involves inadvertent exposure by the computing users at the University. This is a risk factor that is not easily mitigated through technology or policy. Mitigating this risk requires appropriate understanding and handling of sensitive data which can only be achieved through a thorough and comprehensive awareness by the users of our computing environment.

The membership of ITMF is committed to providing appropriate security processes and policy to ensure the confidence of our constituents. We believe the proposed Accountability Model and associated required training will boost our ability to provide an effective security posture for the University of Georgia.

_____________________________,Chair
On Behalf of the ITMF Membership